

REPUBLIKA NG PILIPINAS
KAGAWARAN NG KATARUNGAN
PANGASIWAAN SA PATALAAN NG LUPAIN
(LAND REGISTRATION AUTHORITY)

East Avenue cor. NIA Road
Quezon City



MEMORANDUM

TO : LRA Central Office Kiosk;
LRA Extension Office in Dasmariñas;
All Concerned Registries of Deeds; and
Land Registration Systems, Inc.

FROM : The Administrator
This Authority

SUBJECT : Go "Live" of the Parcel Verification Service

DATE : October 17, 2012

Effective **October 29, 2012**, the LRA Central Office Kiosk, LRA Extension Office in Dasmariñas, and all Computerized Registries of Deeds are hereby directed to commence the implementation of the **Parcel Verification Service ("PVS")**, including the collection of the appropriate IT Service Fees as published in LRA Circular No. 08-2012, a copy of which is herewith attached for your easy reference.

For Parcel Verification Services on Certificates of Title that are kept in and under the jurisdiction of another Computerized Registry located in other parts of the country, the PVS may be provided in conjunction with the "Anywhere-to-Anywhere" Service of LRA.

Further, LARES is directed to:

1. Ensure that the proper configuration changes are implemented in the Computerized System to enable the Registries of Deeds to accept and process requests for Parcel Verification Service;
2. Ensure proper training on RD Personnel is conducted prior to implementation thereof, and technical support made available to the personnel of the Registries of Deeds; and
3. Put up information materials necessary to disseminate the Service and encourage and guide the public in availing it.

For strict compliance.

10/18/12
EULALIO C. DIAZ III
Administrator

Cc:

Dep. Adm. Ronald A. Ortile, CESO II
Dep. Adm. Robert NV. Leyretana, CESO II
Atty. Raymond Ramos
Mr. Ser John C. Pastrana
Ms. Marilyn C. Custodio
PMEC Secretariat
LARES PMO

RECEIVED
LAND REGISTRATION SYSTEMS, INC
DATE: 10-22-12 BY: JW



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Noted / file
[Signature]

LRA CIRCULAR No.: 08 - 2012


SUBJECT: COLLECTION OF IT SERVICE FEES PURSUANT TO THE IMPLEMENTING GUIDELINES ON TRANSACTIONS ON ELECTRONIC REGISTRATION OF CHATTEL MORTGAGE AND OTHER PERSONAL PROPERTIES, ELECTRONIC RECORDING OF TRANSACTIONS ON UNREGISTERED LAND, AND ELECTRONIC REGISTRATION OF LAND TITLES AND DEEDS.


1. Upon the issuance by this Authority of appropriate Administrative Order/s, IT Service Fees, exclusive of Value-added Tax, shall be collected for transactions involving the electronic registration of chattel mortgage and other personal properties, electronic recording of transactions on unregistered land, and electronic registration of land titles and deeds, as follows:
 - a. IT Service Fee for the Entry in Electronic Primary Entry Book – P100.00 per document entered for transactions limited to and involving only the entry in the Electronic Primary Entry Book, provided, that such entry made does not form part of a process of registration of a separate instrument for which the IT Service Fee for the Registration of Deeds are already collected; and
 - b. IT Service Fee for the Printing of Annotations – P 150.00 per carry-over of each subsisting encumbrance of a title to a new one, and for annotations on titles in excess of the first title covered by a document/instrument subject of registration.
2. Upon the issuance by this Authority of appropriate Administrative Order/s, IT Service Fees, exclusive of Value-added Tax, shall be collected for transactions involving the issuance of certifications and certified true copies, and for verifications made, as follows:
 - a. IT Service Fee for the Issuance of RD Certifications – P 150.00 per title, instrument, and document certified on, regardless of the type/kind of certification issued;
 - b. IT Service Fee for Network Transmission – in the case of certifications, certified true copies, and verifications made on titles and documents that are located in a different LRA Office, P400.00 per title, instrument, or document transmitted through the network, regardless of the number of pages or type of document being transmitted;
 - c. IT Service Fee for Parcel Verifications and Certifications – P650.00 per parcel verified and certified on; and
 - d. IT Service Fee chargeable for each page in excess of the of first 2 pages in the Issuance of True Copies of Subdivision Plans, Technical Descriptions, Decrees of Registration, Certificates of Title, and Other Documents – 20% of the base fee subject of previous publications on IT Service Fees.


CERTIFIED TRUE COPY
[Signature] 2/20/12
NORILYN T. TOMAS
Acting Chief
Central Records Section

3. The above-enumerated fees shall be subject to Value-added Tax.
4. This Circular shall take effect after fifteen (15) days from its publication in a newspaper of general circulation, and the filing of three (3) copies hereof with the University of the Philippines Law Center.

Approved by:

 2/20/12

EULALIO C. DIAZ III
Administrator
Approval Date: 

CERTIFIED TRUE COPY
 2/20/12
NORILYN T. TOMAS
Acting Chief
Central Records Section